

**Winter School “Legal Protection against Discrimination in South-East Europe”  
for 3rd, 4th and 5th year law students**

**Time:** January 22 - 26, 2018

**Venue:** Faculty of Law, Belgrade

**APPLICATION FORM**

Please, read the following instructions carefully before filling out the application form. They are designed to assist you in completing your application for the Winter School.

1. The final due date for your application is on **December 21, 2017 at 23:59 CET**.
2. Applications to the Winter School are assessed on the basis of the information you provide in this form. Please, write the required details and check boxes where applicable.
3. Please, provide all of the required documents that support your application.
4. Travel and accommodation grants will be provided to the selected applicants. Further information will be given after confirmation of acceptance.
5. The completed and hand-signed form together with all annexes, in a single pdf file, should be sent to the address listed on the last page.

**CHECK LIST**

- completed application form
- completed template of the candidate’s curriculum vitae (please use the EUROPASS model available at - <http://europass.cedefop.europa.eu/documents/curriculum-vitae>)
- scan of passport
- scan and translation of academic transcripts
- scan and translation of certificates
- letter of recommendation

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Section 1: PERSONAL DETAILS					
Family name/Last name: Your file will be catalogued under this name					
Given name/First name:					
Title	Male/Female	Date of birth			Place of birth
		Day	Month	Year	
Nationality		Passport number*)		Issued by	
Issued on		Valid until		Any travel restrictions	

\*) please provide a scan of the first page of your passport

Mailing (Postal) address:	
E-Mail address:	Telephone number (with international code):
Academic institution: (Please, state the academic institution where you are currently enrolled in)	

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**Section 2: ACADEMIC and EDUCATIONAL BACKGROUND**

Summary of academic background: Please, provide copy/scan of the official transcripts with translation into English. It is not necessary to provide a certified translation.

University/Faculty	Degree Type	Major (field of specialization)	Result (average grade)	Date awarded or expected

Participation in anti-discrimination related lectures, courses, seminars

Title	Type (lecture, course, seminar, etc.)	Hours	Result (grade)	Any remark

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Extra-curricular activities and non-formal education related to anti-discrimination

Topic	Organizer	Result	Time and venue

Language requirement: Enter any information about your language skills and further information about test type (e.g. British Council, IELTS or TOEFL, Cambridge First Certificate) with your score/grade and date of test in the box below (follow the model given in the Common European Framework of Reference for Languages: Learning, Teaching, Assessment).

<b>Native language</b>			
<b>Other</b>	<b>English</b>		
<b>Listening</b>			
<b>Reading</b>			
<b>Speaking</b>			
<b>Test</b>			

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Academic reference: Please, indicate the contact details of the person who supports your application and provides you with a letter of recommendation. It should be a person from your academic environment who is acquainted with your academic achievements.

<b>Name:</b>	<b>Position:</b>
<b>Contact details (address and telephone):</b>	<b>E-Mail address:</b>

Motivation letter: Please, write why you are interested in applying for this Winter School and what your main motivations are. (max. 500 words)

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### Section 3: GENERAL INFORMATION

How did you learn about the Winter School “Legal Protection against Discrimination in South-East Europe”? (you can tick more than one box)

- SEELS website
- My University/Faculty website
- SEELS social media accounts
- Website of the Ludwig Boltzmann Institute of Human Rights
- Social media accounts of the Ludwig Boltzmann Institute of Human Rights
- A professor at my University/Faculty
- Other students at my University/Faculty
- Friends
- Other (please specify): \_\_\_\_\_

Participation and cancellation – If your application is selected you will be notified and expected to confirm the participation within 7 working days. Failure to do so will result in withdrawal of your selection. If you confirm the participation you can cancel it latest 4 weeks prior to the event, without stating any reasons. In case of unforeseen circumstances as a reason for cancellation in a period shorter than 4 weeks prior to the event, you have to notify the office without any delay explaining the reasons. Any other cancellation on short notice or no-show will be reported to your academic institution and the eventually occurred costs will have to be borne by you. If your application is selected on a waiting list, you will be fully informed. You will only be able to participate in case one of the selected applicants cancels their participation. This may result in selection on short notice.

Travel – Selected participants will be responsible for their own travel arrangements. If selected, please start organizing your travel as soon as possible. In case you need help or assistance, feel free to contact us. The costs of the travel will be reimbursed at the end of the Winter School and will be dependent on regular attendance of lectures.

In case of travel by plane or bus please provide original receipt/invoice. In case of travel by car please inform us about your traveled kilometers. Please be advised to select bus or car travel when considering your trip as the lump sums are envisaged to have these costs in mind due to the fact that Belgrade is well connected in these transport means in the SEE region and is easiest to reach. The reimbursement will be in fixed lump sums, regardless of the means of transport you use and up to the sums as follows:

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FROM (Tour-Retour cost)	EURO
Tirana	350,00
Sarajevo	46, 00
Zenica	60, 00
Rijeka	50,00
Osijek	80,00
Split	90,00
Zagreb	98,00
Skopje	98,00
Štip	98,00
Niš	20,00

Accommodation – Accommodation will be provided in standard double rooms in a hotel or a hostel in Belgrade. Costs for accommodation and the course are covered by the project “Regional Cooperation between Law Faculties to improve Protection against Discrimination”. Meals will be either provided or financially supported. Additional costs could occur for daily expenses and additional excursions.

Please check one of the following boxes regarding the accommodation:

I need accommodation to be arranged by the organizers

I will organize the accommodation on my own\*

\*) In this case you will only get a certain amount of the lump sum (minus the amount for meals and other expenses).

### Contact points

If you require further assistance in completing the form please contact the

South East European Law School Network (SEELS)

Ss Cyril and Methodius University/Iustinianus Primus Faculty of Law Bul. Goce Delchev 9b

1000 Skopje/Macedonia

T +389 2 3117244

F +389 2 3227549

E [coordinator@seelawschool.org](mailto:coordinator@seelawschool.org), [assistant@seelawschool.org](mailto:assistant@seelawschool.org)

I [www.seelawschool.org](http://www.seelawschool.org)

F <https://www.facebook.com/seelawschool>

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Submission of application – The Application form and all annexes should be compiled in a single pdf file. The deadline for the application is **December 21, 2017 at 23:59 CET**.

The application should be sent to: [coordinator@seelawschool.org](mailto:coordinator@seelawschool.org), or to [assistant@seelawschool.org](mailto:assistant@seelawschool.org) with subject: Winter School, application – last name, first name.

#### Confirmation

I, \_\_\_\_\_ (*first name and last name of the applicant*), hereby confirm that all the information provided in the application form and its annexes is correct. I also confirm that I have read and understood the conditions of the call for application and the application form and I shall adhere to them.

Place and Date

Signature (hand-signed)

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